

PLEASE READ THE FOLLOWING CAREFULLY

Attached you will find:

- Application Form (4 pages) including Privacy Act acknowledgment form

TO BE ABLE TO LEGALLY PROCESS YOUR APPLICATION FORM FOR TENANCY WE REQUIRE YOU TO:

- Fill in the forms completely and sign (all applicants) the application form where requested with all relevant information and reference information.
- Provide required copies of identification to meet the 100 point check

PROOF OF IDENTIFICATION REQUIRED – 100 POINTS CHECK

We require **each applicant** 18 years and over to provide the following:

Identification required per applicant	Points Value
Current Passport	75 points
Current Rent Ledger, showing dates rent paid & paid from/to dates	50 points
Current Drivers license	50 points
Latest electricity, gas, phone account	40 points
Medicare Card	20 points
Current Vehicle Registration	20 points
Bank Account Statement	20 points
Debit/Credit Card (photocopy)	10 points
Proof of Income	Must be Supplied

IMPORTANT – Please read the following:

Your application will be processed with the information provided and put to the landlord for their acceptance or non-acceptance. This is always a LANDLORD DECISION.

- NO REASON WILL BE DISCLOSED FOR NON-ACCEPTANCE OF THE APPLICATION
- WATER CHARGES WILL APPLY – please check with the property manager prior to applying for the property
- Should your application be accepted you will be requested to pay the initial 2 weeks rent within 24 hours
- It is up to you to arrange connection of the utilities, ie electricity, gas, phone etc unless you have selected to use Direct Connect

Please return your application via email to bowman@bowmanmorse.com.au

Bowman Morse Real Estate

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